



## NALMCO HOSPITALITY POLICY

APRIL 2016

NALMCO appreciates its Associate Members rare need for a hospitality suite, receptions or other celebratory events during a NALMCO sponsored event at the Associate members expense. As such, the NALMCO Board of Directors provides the following guidelines to aid in the success of the event for the Associate Member and NALMCO. If you have questions about these guidelines, or wish to coordinate an event during a NALMCO event, please contact the NALMCO meeting planner at [meetings@nalmco.org](mailto:meetings@nalmco.org) or 515-334-1049.

1. Hospitality suites, receptions or other events start no earlier than ½ hour after all NALMCO events end.
2. No use of the NALMCO logo and trademark can be made in conjunction with the event.
3. Registration lists are provided to Learning Lab presenters, Exhibitors and Sponsors only.
4. No invitations can be distributed during the NALMCO event.

*Disclaimer: NALMCO does not promote unlimited complementary alcoholic beverages at its events. As such, the use of the NALMCO name in conjunction with these events is prohibited.*