



EVENT PERSONAL ACCOUNTABILITY, CANCELLATION POLICIES, AND DISCLOSURES

Personal Accountability Commitment

By registering for and attending NALMCO's Annual Convention and Trade Show, you agree to:

1. Stay home if you develop a fever or have had exposure to any contagious illness, including COVID-19 within two weeks of traveling for the event.
2. Stay in your hotel room and notify NALMCO Staff if you develop a fever at or learn you had contact with someone who is diagnosed with any contagious illness including COVID-19 within two weeks before traveling to the NALMCO Annual Convention and Trade Show.
3. Abide by and engage in Health and Safety measures as defined by the CDC, Omni, Freeman or NALMCO.
4. Be respectful of others.
5. If you develop a fever and/or other symptoms related to a communicable disease including COVID-19 within seven (7) days of attending the event, notify NALMCO staff.

Cancellation, Refund and Substitution Policies

Registration fees are per person and include admission to all outlined NALMCO functions. No refunds are given for no shows.

Please note that registration fees do not include hotel accommodations, airfares or optional tours and activities. Spouses, significant others and children must pay the applicable registration fee if attending NALMCO Annual Convention and Trade Show functions. Only those individuals who register and have NALMCO Convention name badges/tickets may attend NALMCO Convention events.

ATTENDEE REGISTRATION CANCELLATION AND REFUND POLICY

No attendee registration refunds are given after September 15, 2021, and no refunds are given for no-shows. Cancellations received on or prior to September 15, 2021, will be refunded less a \$100 processing fee per individual.

Full refunds are given if you are ill or have been in contact with someone diagnosed with a contagious illness, such as COVID-19 or the flu.

Substitutions are allowed. Please email meetings@nalmco.org to substitute a current attendee registration.

CANCELLATION OF THE NALMCO ANNUAL CONVENTION AND TRADE SHOW

Should any cause (such as fire, strike, or Acts of God, etc.) beyond the control of NALMCO arise prior to the opening date of the Annual Convention and Trade Show causing its cancellation, it is understood and agreed that NALMCO will attempt to reschedule the event as near the original date and site as possible. If the event is not rescheduled, each prepaid attendee will receive a full refund.

NALMCO is not responsible for any other costs incurred by pre-registrants in connection with the convention including travel and hotel.

Full refunds are given if the Annual Convention and Trade Show is cancelled and not rescheduled.



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POSTPONEMENT OF THE NALMCO ANNUAL CONVENTION AND TRADE SHOW

In the event the NALMCO Annual Convention and Trade Show is postponed for any reason, all fees associated with the event will be transferred to the new dates. If you are not available on the new dates a full refund for attendee registrations will be received.

Full refunds are given if the Annual Convention and Trade Show is postponed and attendees are unable to attend on the new meeting dates.

VIRTUAL ALTERNATIVES FOR THE NALMCO ANNUAL CONVENTION AND TRADE SHOW

In the event the NALMCO Annual Convention and Trade Show is offered virtually because of forced cancellation, no refunds beyond the standard refund policy will be given unless a reduced registration fee is offered for virtual attendance (whether attendees, exhibitor or sponsor). If reduced fee is offered, the difference between the virtual registration fee and live registration fee will be refunded.

This policy is in place if a live event is forced to change to a virtual event or to add a virtual component.

The difference between virtual registration and live registration fees will be refunded if the Annual Convention & Trade Show transitions to a virtual event or offers a virtual component.

Use of Photographic Images

Participation NALMCO events, including virtual events, and other activities constitutes an agreement by the registrant to the use and distribution of the attendees' image or voice in photographs, videos, electronic reproductions and audiotapes of such events and activities by NALMCO and other third parties, including but not limited to the venue, the host city and/or the destination management company including the local convention and visitor's bureau.

Hotel Room Block Audits

By registering for NALMCO events and activities, you consent to hotel room block audits including the contracted hotel(s) sharing the names and information of guests booked within the NALMCO room block(s) with NALMCO and NALMCO sharing the list of event registrants with the hotel(s) for purposes of hotel room block audits.